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MEETING	LEARNING & CULTURE OVERVIEW & SCRUTINY COMMITTEE
DATE	15 JULY 2009
PRESENT	COUNCILLORS LOOKER (CHAIR), BROOKS (VICE-CHAIR), ASPDEN, DOUGLAS, HOGG, WAUDBY, D'AGORNE (AS A SUBSTITUTE FOR CLLR TAYLOR) AND B WATSON (AS A SUBSTITUTE FOR CLLR CRISP)
APOLOGIES	COUNCILLORS CRISP AND TAYLOR

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## 1. DECLARATIONS OF INTEREST

At this point in the meeting Members were asked to declare any personal or prejudicial interests they might have in the business on this agenda or any general interests they might have within the remit of the Committee.

The Chair advised Members that a sheet would be circulated around the room and asked them to record any general interests they might have, stating that this would be included in all future agendas and updated as and when required.

The following general interests were declared:-

Councillor Aspden (NUT)	Member of the National Union of Teachers Employee of North Yorkshire County Council Governor at Danesgate Centre, Fulford Cross
Councillor Brooks	Employee of The Manchester College Member of the Association of Teachers and Lecturers (ATC)
Councillor D'Agorne	LEA Governor at Fishergate Primary School Employee of York College, Guidance Service
Councillor Douglas	Member of York Opera
Councillor Looker	Governor of Park Grove Primary School Governor of Canon Lee Secondary School Company Secretary, York Theatre Royal Member of York Museum Trust
Councillor Hogg	Council's Lib Dem Representative on Visit York Member of York Museums Trust Employee of the National Railway Museum
Councillor Waudby	Governor at Lakeside Primary School

## **2. MINUTES**

RESOLVED: That the Minutes of the meeting of the Education Scrutiny Committee held on 6 May 2009 be approved as a correct record and signed by the Chair.

## **3. PUBLIC PARTICIPATION**

It was reported that there had been no registrations to speak at the meeting under the Council's Public Participation Scheme.

## **4. NEW ARRANGEMENTS FOR OVERVIEW AND SCRUTINY IN YORK**

The Chair welcomed Members and Officers to the first meeting of the new Learning and Culture Overview and Scrutiny Committee.

Members considered a report which highlighted the agreed changes to the Overview and Scrutiny function in York and detailed the terms of reference for the new committees and the resources available to support the function.

In response to a request from Councillor Aspden, the Chair agreed that he, on behalf of the Liberal Democrat Group, would attend Chair's Briefings along with the Chair (Labour Member) and Vice Chair (Conservative Member) in order to ensure representation from the 3 main political groups and avoid the need for separate briefings from officers to the Liberal Democrat Group.

In respect of Statutory Co-opted Members of the Committee, it was highlighted that there were currently vacancies for one Parent Governor Representative and both the Catholic and Church of England representatives. It was agreed that co-opted members would only be invited to attend meetings where educational matters were being considered, in line with legal requirements, and that on those occasions the business of the meeting would be organised so as to reduce the time they were required to be in attendance.

The Director of Learning, Culture and Children's Services confirmed that he and the Assistant Director, Lifelong Learning and Culture, would endeavour to attend all meetings of the Committee and may be joined by other managers, depending on the nature of the subjects discussed. He also informed the Committee that a briefing on the new scrutiny arrangements would be given to, YorOK and [York@Large](#) (the council's relevant strategic partners), and suggested that the committee might like to invite representatives from those bodies to future scrutiny meetings, where appropriate.

RESOLVED: (i) That the contents of the report be noted.

- (ii) That Councillor Aspden be invited to attend Chair's Briefings with officers as the Liberal Democrat Representative.

REASON: To inform the future work of the Committee.

## **5. CORPORATE STRATEGY - RELEVANT KEY PERFORMANCE INDICATORS & ACTIONS**

Members considered a report presenting the Corporate Strategy key performance indicators and actions relevant to the remit of the Learning and Culture Overview and Scrutiny Committee.

The Scrutiny Officer circulated a revised Annex A (attached to Minutes as Annex A) which listed the performance indicators which were thought to fit within the remit of this Committee but stressed this was an ongoing piece of work and not yet complete.

Members recognised that performance indicators were an important tool to help them decide which areas they should focus on and officers responded to questions raised in relation to specific indicators listed at Annex A.

RESOLVED: That the contents of the report and revised Annex A be noted.

REASON: To inform the work of the Committee.

## **6. 2008/09 OUTTURN REPORT - FINANCE & PERFORMANCE**

Members considered a report, which analysed the outturn performance for 2008/09 by reference to the service plan, the budget and the performance indicators for all the services falling under the responsibility of the Director of Learning, Culture and Children's Services.

Officers responded to Members queries regarding both the financial and performance positions detailed in the report.

In response to a comment from Members on savings on home to school transport, the Director of Learning, Culture and Children's Services confirmed that progress had been achieved through a partnership with Northgate Kendric Ash, improvements with route planning, the commissioning of new contracts and improved contracts resulting in improved efficiency of services.

RESOLVED: That the outturn position detailed in the report be noted.

REASON: To update the Committee on the outturn position for 2008/09 and highlight any areas of concern suitable for scrutiny review.

**7. YORK THEATRE ROYAL SERVICE LEVEL AGREEMENT :  
PERFORMANCE UPDATE**

Members considered a report which informed them of the progress and performance of the York Theatre Royal under the current Service Level Agreement which runs to March 2012.

The Chief Executive of York Theatre Royal updated Members on the progress made by York Theatre Royal in the six months since the last report was presented to the Executive Member Advisory Panel in December 2008. He highlighted various aspects of the theatre's programme, learning and development partnerships, performance issues, marketing and audience development, financial situation and the future outlook.

He answered and provided more information in relation to Members specific queries on working with local amateur dramatic companies, working with young people and the "Takeover" Scheme, future plans for the development of the cultural quarter, and attracting new customers.

RESOLVED: That the performance of York Theatre Royal be noted.

REASON: To fulfil the Council's role under the Service Level Agreement and update Members on recent progress and performance.

**8. YORK MUSEUMS TRUST PARTNERSHIP DELIVERY PLAN:  
PERFORMANCE UPDATE**

Members considered a report, which updated them on the current progress of the York Museums Trust (YMT) towards meeting the targets agreed in the Partnership Delivery Plan.

The Chief Executive of York Museums Trust circulated a folder of information for Members to take away with them. She introduced the report and summarised the progress made towards the 7 major targets outlined in the Partnership Delivery Plan (PDP) which were. These were:- stabilising visitor figures; delivering new income streams; new exhibitions and interpretative Service; creating an Education Strategy; increasing use and involvement by residents; achieving high visitor satisfaction and ensuring the cataloguing of the collection.

She highlighted key achievements of the YMT in these areas during the past year. She answered Members queries in relation to specific issues including the Gallery of Pots at the Art Gallery, the introduction of a permanent Garden Manager Post for the Museum Gardens, the aim of which was to improve horticultural and botanical status of the gardens, and the long term ambition to use the part of the museum gardens as a public space with programmed activities. She advised Members that they had been surprised and delighted to recently be awarded a prize under the

conservation category at York Design Awards for the Art Gallery's South Gallery.

RESOLVED: That the performance of the York Museums Trust be noted.

REASON: To fulfil the Council's role under the Partnership Delivery Plan and update Members on recent progress.

## **9. LEARNING AND CULTURE OVERVIEW AND SCRUTINY COMMITTEE WORK PLAN 2009/10**

The Scrutiny Officer circulated a workplan for the Learning and Culture Overview and Scrutiny Committee for the Civic year 2009-10 and a summary of items which were listed on the Executive Forward Plan for decision by the Executive and by the Executive Member for Children and Young People's Services and the Executive Member for Leisure, Culture and Social Inclusion (attached to Minutes as Annex B).

Members and officers discussed how the Committee would operate and looked at different ways of undertaking scrutiny reviews such as carrying out high level policy reviews or area reviews i.e. by taking a snapshot view or an in depth look at issues that affect people in one area of the city, or by comparing two different areas of the city. They agreed the following:-

- Importance of remaining focused on piece of work being undertaken
- Need to get balance correct between receiving updates, such as from the York Theatre Royal and York Museums Trust, and undertaking scrutiny reviews.
- Need to receive updates on the implementation of recommendations arising from previously completed scrutiny reviews.
- To meet informally between formal meetings and add extra formal meeting dates if required, in order to increase the amount of review work undertaken within a municipal year
- To consider topics previously suggested for future reviews i.e. Extended Services for 14-18 year olds and 14 to 19 diplomas.
- Further suggestions for future reviews were needed– each group was asked to provide two suggestions– one priority and one second choice.

Members discussed the plan for the next meeting on 1 October 2009 and agreed to invite the Chairs of [York@Large](mailto:York@Large) and the Yor OK Board. <sup>1</sup>

RESOLVED: (i) That the revised workplan be agreed.

(ii) That the Forward Plan items for the Executive, the Executive Member for Children and Young People's Services and Executive Member for Leisure, Culture and Social Inclusion be noted.

- (iii) That each political group will submit 2 possible topics for future scrutiny review.

REASON: To progress the Committee's workplan.

Action Required

1. Scrutiny Officer to invite Chairs of York@Large and York Board to next meeting. MC

Councillor Looker, Chair

[The meeting started at 5.00 pm and finished at 7.00 pm].

Code	Lead for Collection	Indicator definition	LAA indicator (35? local? Education NPI?)	Link to scrutiny committee
NPI 161	LCCS	Learners achieving a Level 1 qualification in literacy	No	Learning & Culture
NPI 162	LCCS	Learners achieving an Entry Level 3 qualification in numeracy	No	Learning & Culture
NPI 198a	LCCS	% of children travelling to school (age 5-10) who travel to school by car (including vans and taxis).	No	Learning & Culture
NPI 198b	LCCS	% of children travelling to school (age 11-15) who travel to school by car (including vans and taxis).	No	Learning & Culture
NPI 199	LCCS	Children & young people's satisfaction with park and play areas	No	Learning & Culture
CYP 18.1	LCCS	% of 3 year olds receiving a free child place	No	Learning & Culture
CYP 8.10	LCCS	% of pupils living in the 30% most deprived areas in the country (IDACI) gaining 5 A*-C, including maths and English, at GCSE	35	Learning & Culture
LLC 14	LCCS	% of adults (16+) participating in at least 30 mins moderate intensity physical activity (inc. sport) on 5 or more days each week	Local	Learning & Culture
LPSA 10.1	LCCS	The number of adults achieving an Entry Level 3 qualification as a part of the Skills for Life Strategy through Adult and Community Learning York (academic year reporting - financial year 08/09 is academic year 07/08)	No	Learning & Culture
LPSA 10.2	LCCS	The number of adults achieving a Level 1 qualification as a part of the Skills for Life Strategy through Adult and Community Learning York (academic year reporting - financial year 08/09 is academic year 07/08)	No	Learning & Culture
LPSA 10.3	LCCS	The number of adults achieving a Level 2 qualification as a part of the Skills for Life Strategy through Adult and Community Learning York (academic year reporting - financial year 08/09 is academic year 07/08)	No	Learning & Culture
LPSA 10.4	LCCS	The number of adults registering and completing courses through public libraries (academic year reporting - financial year 08/09 is academic year 07/08)	No	Learning & Culture
LPSA 12.2	LCCS	% of children and young People's participation in high-quality PE and sport (2 hours a week)	No	Learning & Culture
NPI 74	LCCS	Achievement at level 5 or above in both English and Maths at Key Stage 3 (Threshold)	16	Learning & Culture
NPI 83	LCCS	Achievement at level 5 or above in Science at Key Stage 3	16	Learning & Culture
NPI 95	LCCS	Progression by 2 levels in English between Key Stage 2 and Key Stage 3	16	Learning & Culture
NPI 96	LCCS	Progression by 2 levels in Maths between Key Stage 2 and Key Stage 3	16	Learning & Culture
NPI 97	LCCS	Progression by 2 levels in English between Key Stage 3 and Key Stage 4	16	Learning & Culture
NPI 98	LCCS	Progression by 2 levels in Maths between Key Stage 3 and Key Stage 4	No	Learning & Culture
RM 12	LCCS	Number of pupils permanently excluded in the primary sector	No	Learning & Culture
RM 13	LCCS	Number of pupils permanently excluded in the secondary sector	No	Learning & Culture
RM 14	LCCS	Number of pupils permanently excluded in the special school sector	No	Learning & Culture
RM 15	LCCS	Number of fixed term exclusions in the primary sector	No	Learning & Culture
RM 16	LCCS	Number of fixed term exclusions in the secondary sector	No	Learning & Culture
RM 17	LCCS	Number of fixed term exclusions in the special school sector	No	Learning & Culture

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## Learning & Culture Overview & Scrutiny Committee Work Plan 2009-10

Meeting Date	Work Programme
15 July 2009	<ol style="list-style-type: none"> <li>1. Report on Overview &amp; Scrutiny Committees - Terms of Reference</li> <li>2. Corporate Strategy – Key Performance Indicators &amp; Actions for 2009/10 – Understanding the corporate priorities relevant to the Committee’s ‘terms of reference’ in order to establish a baseline for making proposals for changes to the Corporate Priorities in 2010/11</li> <li>3. 2008/09 Year End Outturn Report</li> <li>4. York Theatre Royal Service Level Agreement Performance Update</li> <li>5. York Museums Trust Partnership Delivery Plan – Performance Update</li> </ol>
30 September 2009	<ol style="list-style-type: none"> <li>1. First Quarter Monitoring Report</li> </ol>
9 December 2009	<ol style="list-style-type: none"> <li>1. Second quarter Monitoring Report</li> </ol>
27 January 2010	<ol style="list-style-type: none"> <li>1. Budget Consultation</li> <li>2. Audit Commission Report on Use of Resources</li> </ol>
10 March 2010	<ol style="list-style-type: none"> <li>1. Third Quarter Monitoring Report</li> <li>2. Annual Report from relevant Local Strategic Partners</li> </ol>

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Children & Young People's Services

**Meeting Date:** 20/07/09                      **Keyword:** Education

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** School Meals

**Description:** Purpose of report: To update Executive Members on the current take up of school meals in the City and in light of that explain charging policy for school meals in York

Members are asked to: Approve costs of school meals from September

**Wards Affected:** All Wards

**Report Writer:** Pete Dwyer                      **Deadline for Report:** 06/07/09

**Lead Member:** Councillor Carol Runciman

**Lead Director:** Director of Learning, Culture & Children's Services

**Contact Details:** Pete Dwyer

Pete.Dwyer@york.gov.uk

**Implications** Financial

**Level of Risk:** 01-03 Acceptable                      **Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for School Meals

**Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 27/07/09

**Internal Clearance Process****Pre-Decision**

By Chief Officers at \_\_\_\_\_ on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

**Post-Decision**

By Strategic Policy Panel (if Required) on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 21/07/09

**Keyword:** Education

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Final Report of the Education Scrutiny Committee

**Description:** Purpose of the Report: The paper presents the final findings & recommendations of the Committee's Review on the Extended Schools Agenda.

Members are asked to: Note & approve the recommendations arising from the Review.

**Wards Affected:**

**Report Writer:** Melanie Carr

**Deadline for Report:** 09/07/09

**Lead Member:** Councillor Richard Moore

**Lead Director:** Director of Resources

**Contact Details:** Melanie Carr

melanie.carr@york.gov.uk

### Implications

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** n/a

**Process:** n/a

**Consultees:** n/a

**Background Documents:** Committee Report for Final Report of the Education Scrutiny Committee

### Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 27/07/09

### Internal Clearance Process

#### Pre-Decision

By Chief Officers at QCG (No meeting - Circulation Deadline only) on: 02/07/09

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

#### Post-Decision

By Strategic Policy Panel (if Required) on:

First Key Objective - Examine the proposed role and composition of the Multi-Agency Steering Group to confirm its functions are fit for purpose and that the appropriate partners and Directorates are involved

#### Information Gathered

3. The meeting of the multi-agency Steering Group was held on 4 November 2008. Three members of the Education Scrutiny Committee were in attendance (Cllr Merrett, Cllr Brooks & Cllr Funnell).
4. The Members who attended, reported:
  - a wide representation from Children's Services and the PCT but no private sector partners and only one school present at the meeting
  - the meeting comprised a series of speakers on different subjects together with round table group discussions and agreed the content of the meeting and presentations had been good
  - the group was too large to generate a good debate and that too many meetings had been scheduled for the forthcoming year
  - a decision was announced at the meeting to set up a much smaller, tightly focused, strategic steering group, in which schools in particular, would be encouraged to participate - it was made apparent that secondary schools may previously have been given the wrong signal due to the alignment of the group with Early Years
  - the first meeting of the strategic steering group was scheduled to take place in March/April 2009
  - a decision was taken to circulate the minutes of the meetings to a larger network group who will meet once or twice a year (or per term) on a workshop / conference basis, to gather valuable advice and ideas.
6. Those Members who attended the meeting found the presentations useful and informative but were disappointed that no private sector partners and only one school attended the meeting. The Committee discussed the timings of the meetings and whether this affected attendance from private partners and schools. They agreed that the Multi Agency Steering Group had worked well as an internal briefing session but not in terms of fulfilling an external partnership function, and that the separate Strategic Steering Group would provide the opportunity to include more private providers. In order to maximise attendance, it was suggested that the Assistant Director of Partnerships & Early Intervention write to all private sector providers and secondary schools, to seek their suggestions on partnership working and to invite them to attend.

#### Conclusion

7. The Committee concluded that the changes agreed would benefit the usefulness of the strategic steering group but agreed to assess the attendance at its first meeting, in order to confirm whether it was now fit

for purpose and that all of the appropriate partners and Directorates were participating in the process.

### **Recommendations Arising From Objective I**

8. In regard to Objective I of the review, the Education Scrutiny Committee recommends that:
  - i. Officers continue to develop the Strategic Steering Group
  - ii. The new Learning & Culture Scrutiny Committee which is due to come into effect from the beginning of the municipal year 2009/10, consider reviewing the development of the Strategic Steering Group in the future

Reason: In order to ensure the Strategic Steering Group is fit for purpose.

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 08/09/09

**Keyword:** Leisure and culture

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Barbican Update

**Description:** Purpose of report: To update and recommend next steps for procurement.

Members are asked to: To agree proposals for procurement for the Barbican.

**Wards Affected:** All Wards

**Report Writer:** Pete Dwyer

**Deadline for Report:** 09/07/09

**Lead Member:** Councillor Christian Vassie

**Lead Director:** Director of Learning, Culture & Children's Services

**Contact Details:** Pete Dwyer

Pete.Dwyer@york.gov.uk

**Implications:** Financial

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Barbican Update

**Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 27/07/09

**Internal Clearance Process**

**Pre-Decision**

By Chief Officers at CMT on: 26/08/09

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

**Post-Decision**

By Strategic Policy Panel (if Required) on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Children & Young People's Services

**Meeting Date:** 08/09/09                      **Keyword:** Education and skills

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Appointments of Local Authority (LA) School Governors

**Description:** Purpose of report: Provides information about the current position with regard to vacancies for LA seats on governing bodies, lists current nominations for those vacancies and requests the appointment, or reappointment, of the listed nominees. The affect of making these appointments will be greater effectiveness and efficiency of school governing bodies in discharging their statutory duties. Effects will be seen immediately after appointment as nominees take up their governor roles

Members are asked to: To agree the appointment of new LA governor nominees; and to agree the reappointment of existing governors whose terms of office are ending, or have ended, and who would like to stand for a further term of office

**Wards Affected:** All Wards

**Report Writer:** Sue Pagliaro                      **Deadline for Report:** 24/08/09

**Lead Member:** Councillor Carol Runciman

**Lead Director:** Director of Learning, Culture & Children's Services

**Contact Details:** Sue Pagliaro

sue.pagliaro@york.gov.uk

**Implications**

**Level of Risk:** 01-03 Acceptable                      **Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:**

**Background Documents:** Committee Report for Appointments of Local Authority (LA) School Governors

**Call-In**  
If this item is called-in either pre or post decision, it will 28/09/09 be considered by Scrutiny Management Committee on:

**Internal Clearance Process***Pre-Decision**By Chief Officers at**on:**By Political Group Leaders on:*



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Leisure, Culture & Social Inclusion

**Meeting Date:** 13/10/09                      **Keyword:** Leisure and culture

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Library Service Staffing Structure

**Description:** Purpose of report: To agree a revised staffing structure for the library service

Members are asked to: Agree a revised staffing structure for the library service

**Wards Affected:** All Wards

**Report Writer:** Fiona Williams                      **Deadline for Report:** 29/09/09

**Lead Member:** Councillor Nigel Ayre

**Lead Director:** Director of Learning, Culture & Children's Services

**Contact Details:** Fiona Williams

fiona.williams@york.gov.uk

**Implications:** Financial

**Level of Risk:** 01-03 Acceptable                      **Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Library Service Staffing Structure

**Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 26/10/09

**Internal Clearance Process****Pre-Decision**

By Chief Officers at \_\_\_\_\_ on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

**Post-Decision**

By Strategic Policy Panel (if Required) on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Leisure, Culture & Social Inclusion

**Meeting Date:** 10/11/09                      **Keyword:** Leisure and culture

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Parks and Open Spaces response to the Policy Planning Guidance 17 Study: Sport, Recreation and Open Spaces

**Description:** Purpose of report: To identify priority areas and actions from the 2008 Policy Planning Guidance 17 study Sport, Recreation and Open Spaces

Members are asked to: Identify priority areas and actions from the 2008 Policy Planning Guidance 17 study Sport, Recreation and Open Spaces

**Wards Affected:** All Wards

**Report Writer:** Dave Meigh                      **Deadline for Report:** 27/10/09

**Lead Member:** Councillor Nigel Ayre

**Lead Director:** Director of Learning, Culture & Children's Services

**Contact Details:** Dave Meigh

dave.meigh@york.gov.uk

**Implications** Financial

**Level of Risk:** 01-03 Acceptable                      **Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:**

**Background Documents:** Committee Report for Parks and Open Spaces response to the Policy Planning Guidance 17 Study: Sport, Recreation and Open Spaces

**Call-In**

If this item is called-in either pre or post decision, it will 23/11/09 be considered by Scrutiny Management Committee on:

**Internal Clearance Process****Pre-Decision**

By Chief Officers at \_\_\_\_\_ on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

**Post-Decision**

By Strategic Policy Panel (if Required) on: